



DUNS NO. 79-623-8491

Security Consultants Group, Inc.

GENERAL SERVICES ADMINISTRATION

AUTHORIZED
FEDERAL SUPPLY SCHEDULE
CATALOG OF SERVICES

FEDERAL SUPPLY SCHEDULE GROUP 539

SPECIALTY ITEM NUMBERS

SIN 246-52
Professional Security/Facility
Management Services

SIN 246-54
Guard Services

CONTRACT NO. GS-07F-0267L



Contract No. GS-07F-0267L

Contract Period: July 16, 2001 through June 30, 2006
Standing Solicitation Number: 7FXP-D4-0539-B

Contractor: Security Consultants Group, Inc.
102 Mitchell Road, Suite 100
Oak Ridge, TN 37830

Contract Administration:

Marsha Langford
Telephone: (865) 482-7440, ext. 170
Fax: (865) 482-9436
E-mail Address: scg@scgincorp.com
Website: www.scgincorp.com

Contractor Information:

Business Size: Small
Primary SIC: 7381
NAICS: 561612
DUNS Number: 79-623-8491



For information on ordering from the Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*™, a menu-driven database system. The Internet address for *GSA Advantage!*™ is <http://www.fss.gsa.gov>



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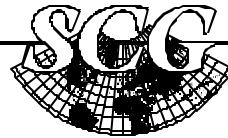
★ SCG's Services Are Easily Purchased

Contract No. GS-07F-0267L

SCG's services are already approved for purchase under a government wide contract available for use by any federal agency. This makes it easy and convenient for your agency to put our expert team to work for you immediately. Your contracts organization can purchase our services by calling us at (865) 482-7440, ext. 170.

Introduction

WHO WE ARE



Founded by Joe Singh Rodriguez in 1989 and incorporated in 1991, SCG, Inc., is a rapidly growing security and technical consulting firm with innovative, aggressive, and quality solutions to client requirements. SCG is a small disadvantaged business certified by the U.S. Small Business Administration as an 8(a) company in 1992. SCG was awarded Federal Supply Schedule Contract #GS-07F-0267L in July 2001. Our 8(a) status remains effective through July 30, 2006. Our headquarters is in Oak Ridge, Tennessee.

WHAT WE DO

Founded as a security services company, SCG expanded into other areas based on client requests. SCG's **Protective Forces Division** provides protective forces, and our **Security Services Division** provides design and installation of state-of-the-art security systems, security assessments, and reviews of security documents and programs with national security emphasis. Services such as hazardous materials shipment tracking, transportation management, information technology, project management, telecommunications and training are the province of SCG's **Technical Services Division**.

WHAT WE CAN DO FOR YOU

SCG can provide professional security/facility management services and guard services in the continental United States.

SCG was awarded a Federal Supply Schedule Contract in July of 2001. We are contracted through Schedule 539—Solutions and More (SAM) Services under Contract Number GS-07F-0267L. SCG is considered a n 8(a) business under the terms of the Federal Supply Contract through 2006. Our applicable services are detailed on the next page. If you would like to speak to someone about SCG and our services, contact Marsha Langford at:

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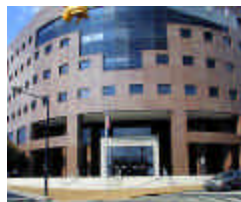


SCHEDULE OF SERVICES

SIN 246-52 PROFESSIONAL SECURITY/FACILITY MANAGEMENT SERVICES

SCG provides vulnerability assessments, integrated security systems design and engineering, electronic security systems, and comprehensive audits for physical systems security. Visit our website at www.scgincorp.com to find out more about specific projects.

SIN 246-54 SECURITY GUARD SERVICES



SCG Security Officers provide services at the John J. Duncan Federal Building in Knoxville, Tennessee

SCG maintains multiple professional protective force services for the federal government. Standardization, quality assurance, training, responsiveness to emergency situations, and disaster recovery support are trademarks that have contributed to SCG's success in providing a cost-effective and efficient service to our clients.

Together we can make a difference in our nation's future.

CUSTOMER INFORMATION	
Table of Awarded Special Item Number	246-52 Professional Security/Facility Management Services 246-54 Guard Services
Pricing Notes	Several Wage Determinations were used to compute pricing. Inquiries should be directed to Jim Morrison at 865-482-7440, ext. 111.
Maximum Order Per SIN	\$200,000
Minimum Order Per SIN	\$2,500
Geographic Coverage	48 Contiguous United States, Washington, DC
Points of Production	Service will be provided through the Corporate Office in Oak Ridge, TN
Quantity Discounts	N/A
Foreign Items	None
Time of Delivery	30 days from award or as negotiated
F.O.B. Points	None
Ordering Address	Security Consultants Group, Inc. 102 Mitchell Road, Suite 100 Oak Ridge, Tennessee 37830



CUSTOMER INFORMATION	
Payment Address	Security Consultants Group, Inc. 102 Mitchell Road, Suite 100 Oak Ridge, Tennessee 37830
Warranty Provision	N/A
Export Packing Charges	N/A
Terms and Conditions of Government Purchase Card Acceptance	Applicable and determined on a case-by-case basis.
Terms and Conditions of Installation	N/A
Terms and Conditions of Repair Parts	N/A
List of Service and Distribution Points	N/A
List of Participating Dealers	N/A
Preventive Maintenance	N/A
DUNS Number	796238491
Cage Code	01KZ8

SIN 246-52 Labor Category Index

SIN 246-52

Program Manager

Manages, plans, directs and coordinates activities of the program. Ensures that projects are completed within prescribed time frames and funding parameters. Provides overall contract management as well as technical expertise in each contract area of the contract. Aids in the design, engineering, procurement, installation, and operation of the security/facility management services. Plans and accomplishes complex projects and studies. Provides specific technical engineering expertise in the area of security/facility management services. Devises and applies innovative approaches to solving non-routine technical design and operations problems.

SIN 246-52

Project Manager

Manages, plans, and controls assigned security/facility management project activities to obtain optimum efficiency, economy of operation, and client satisfaction. Interfaces with the client on a regular basis in support of security/facility management project activities.



SIN 246-52

Security Technician III

Works independently to provide support to client facility-wide security systems. Coordinates among client radio subscribers, prime contractors, other federal agencies and state and municipal organizations. Establishes and maintains call groups and other various system programmable functions. Schedules and coordinates the video and audio conferencing. Tests and sets up all related video equipment such as codex units, sound systems, elmo/graphics cameras, and commercial interfaces. Secures services for events that use technology not in the client inventory. Provides support for the acquisition and maintenance of telephone service and related services of voice mail and pagers. Provides customer assistance, planning for additional services, training, assistance in verifying vendor charges, accurate inventories of all telecommunications equipment. Maintains up-to-date directories and databases. Supervises Security Technicians II and I.

SIN 246-52

Security Technician II

Provides support to users client facility-wide security systems with limited direction. Maintains call groups and other various system programmable functions. Provides for coordination of video and audio conferencing. Tests and sets up all related video equipment such as codex units, sound systems, elmo/graphics cameras, and commercial interfaces. Secures services for events that use technology not in the client inventory. Provides support for the acquisition and maintenance of telephone service and related services of voice mail and pagers. Provides customer assistance, planning for additional services, assistance in verifying vendor charges, accurate inventories of all telecommunications equipment. Maintains up-to-date directories and databases.

SIN 246-52

Security Technician I

Provides support to users' client facility-wide radio trunking system in establishing and maintaining call groups with supervision. Maintains call groups and other various system programmable functions. Coordinates video and audio conferencing. Tests and sets up all related video equipment such as codex units, sound systems, elmo/graphics cameras, and commercial interfaces. Secures services for events that use technology not in the client inventory. Secures services for events that use technology not in the client inventory. Provides support for the acquisition and maintenance of telephone service and related services of voice mail and pagers. Provides customer assistance, planning for additional services, training, assistance in verifying vendor charges, accurate inventories of all telecommunications equipment. Maintains up-to-date directories and databases.



SIN 246-52

Electronics Technician III

Works independently to maintain and support operational security/facility management electronic systems. Installs, maintains, and operates keypad access control system and related camera equipment. Implements system testing and preventive maintenance program. Exercises independent judgment and advanced knowledge to solve complex problems. Assists with the design, planning, installation, implementation, and operation of facility and security alarm systems. Uses sophisticated test instruments. Supervises the work of Electronics Technicians II and I.

SIN 246-52

Electronics Technician II

Maintains and supports operational security/facility management electronic systems with limited direction. Installs, maintains, and operates keypad access control system and related camera equipment. Implements system testing and preventive maintenance program. Solves complex electronic problems with limited direction. Assists with the design, planning, installation, implementation, and operation of facility and security alarm systems. Uses sophisticated test instruments. Oversees the work of Electronics Technician I.

SIN 246-52

Electronics Technician I

Maintains and supports operational security/facility management electronic systems with supervision. Installs, maintains, and operates keypad access control system and related camera equipment. Implements system testing and preventive maintenance program. Assists with the design, planning, installation, implementation, and operation of facility and security alarm systems. Uses sophisticated test instruments.

SIN 246-52

Security Specialist III

Works independently to provide a wide range of technical expertise in security specialty areas. Areas of technical expertise may include: selection, use and management of security alarm systems; training services such as use of force, weapons, investigative techniques surveillance, observations, evidence preservation, loss prevention, customer care, drugs in the workplace, emergency planning, including risk reduction, providing an emergency management structure for postulated incidents and identifying roles to be deployed, and business continuity planning; information systems security, including development, evaluation and monitoring policies and controls systems for a facility-wide security program consistent with the requirements of the Presidential Decision Directive 63 (PDD 63) which requires all federal agencies to protect their critical IT infrastructure by May 2003. Uses investigation techniques, including internal and external fraud, evidence gathering, use of surveillance in support of evidence and information gathering requirements, and use of electronic surveillance equipment.

SIN 246-52

Security Specialist II

Provides a wide range of technical expertise in security specialty areas with limited direction. Areas of technical expertise, similar to Security Specialist III, may include security alarm systems; training; emergency planning; information systems security; and investigation techniques, including use electronic surveillance equipment.

SIN 246-52

Security Specialist I

Provides a wide range of technical expertise in security specialty areas with limited direction. Areas of technical expertise, similar to Security Specialist III, may include security alarm systems; training; emergency planning; information systems security; and investigation techniques, including use electronic surveillance equipment.



SIN 246-52

Engineering Technician

Works independently to provide assistance for the management of all radio networks. Prepares requests for frequencies, special studies and analysis of technical issues. Develops recommendations to technical problems. Disseminates information to radio network managers. Maintains inventory database of all frequencies and equipment approved for operation within the client facilities. Performs spectrum compatibility studies, including intermodulation and signal coverage analysis. Reviews contractor proposals and makes recommendations. Supervises the work of Engineering Technicians II and I.

SIN 246-52

Engineering Technician II

Provides assistance for the management of all radio networks with limited direction. Prepares requests for frequencies, special studies and analysis of technical issues. Develops recommendations to technical problems. Disseminates information to radio network managers. Maintains inventory database of all frequencies and equipment approved for operation within client facilities. Performs spectrum compatibility studies, including intermodulation and signal coverage analysis. Oversees the work of Engineering Technician I.

SIN 246-52

Engineering Technician I

Provides assistance for the management of all radio networks with limited direction. Prepares requests for frequencies, special studies and analysis of technical issues. Develops recommendations to technical problems. Disseminates information to radio network managers. Maintains inventory database of all frequencies and equipment approved for operation within client facilities. Performs spectrum compatibility studies, including intermodulation and signal coverage analysis.

SIN 246-52

Systems Analyst III

Works independently to analyze and develop computer software possessing a wide range of capabilities, including numerous engineering, business, and records management functions. Develops plans to automated information systems from project inception to conclusion. Analyzes user interfaces, maintains hardware and software performance tuning, analyzes workload and computer usage, maintains interfaces with outside systems, analyzes downtimes, and analyzes proposed system modifications, upgrades and new COTS software. Analyzes the problem and he information to be processes. Defines the problem, and develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs, and tests. Coordinates closely with programmers to ensure proper implementation of program and system specifications. Develops, in conjunction with functional users, system alternative solutions. Supervises the work of Systems Analysts II and I.

SIN 246-52

Systems Analyst II

Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business, and records management functions with limited direction. Develops automated information systems from project inception to conclusion. Analyzes user interfaces, maintains hardware and software performance tuning, analyzes workload and computer usage, maintains interfaces with outside systems, analyzes downtimes, and analyzes proposed system modifications, upgrades and new COTS software. Develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs, and tests. Oversees the work of Systems Analyst I



SIN 246-52

Systems Analyst I

Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business, and records management functions with supervision. Maintains hardware and software performance tuning, analyzes workload and computer usage, maintains interfaces with outside systems, analyzes downtimes, and analyzes proposed system modifications, upgrades and COTS software. Assists with the development of system requirements and program specifications. Coordinates closely with programmers to ensure proper implementation of program and systems specifications.

SIN 246-54 Labor Category Index

SIN 246-54

Program Manager

Manages, plans, directs, and coordinates the activities of the Guard Service Project. Ensures that projects are completed within the prescribed time frames and funding parameters. Provides overall contract management as well as technical expertise in each contract area of the contract. Aids in the design, engineering, procurement, installation, and operation of the security/facility management services. Plans and accomplishes complex projects and studies. Devises and applies innovative approaches to solving non-routine security and operational problems.

SIN 246-54

Project Manager

Manages, directs, and controls assigned Guard Services project activities to obtain optimum efficiency, economy of operation, and client satisfaction. Interfaces with the client on a regular basis in support the contract.

SIN 246-54

Assistant Project Manager

Assists the Project Manager with the managements of government and commercial projects dealing with Guard Services. Provides programmatic input into the development of budgets and overhead for the Project. Assists with the management of costs to approved budgets. Provides input to the development of the strategic plan for the Project. May serve project training and/or safety officer. Serves as Project Manager in the Manager's absence.



SIN 246-54

Supervisor

Manages the day-to-day operation of site specific Guard Services contract. Specific roles and responsibilities may be defined by the contract. Duties may include ensuring that posts are staffed, providing direct supervision of security staff, scheduling personnel to minimize order and discipline of security officers in accordance with established rules of conduct and contractual agreements, following established procedures regarding Labor Management issues, ensuring timesheets are accurately completed and submitted, ensuring that reports and associated forms are completed and submitted in accordance with contractual agreement, completing performance evaluations for security officers during 90 day introductory period and submit to the Project Manager. Coordinates training for security officers. Ensures officers are firearm qualified, that they have appropriate uniforms and equipment, and are operationally ready. May assist Project Manager with hiring process as needed, interface with the client and stand post as needed.

SIN 246-54

Sergeant

Provides security services and maintains control of client facilities/property. Specific roles and responsibilities may be defined by the contract. Duties may include maintaining security and control of client facilities/property, standing post, assisting with the processing of forms, reports, evaluations, and purchasing, serving as a back-up to the site supervisor or manager in their absence. Maintains order and discipline at assigned posts, complies with established rules of conduct and contractual agreements, ensures that timesheets are accurately completed and submitted. Assists with training/orientation of newly assigned officers, and performs other duties, as assigned.

SIN 246-54

Dispatcher II

Works independently to operate site radio dispatch system that remotely controls base stations, repeaters, and/or control stations to provide centralized communications and coordinates system resources. Familiar with radio dispatch deskset controllers, desktop consoles, and control centers. Responsible for efficient operation of radio dispatch system which may integrate multiple communications functions, including radio system, telephone system, resource management, closed-circuit TV monitoring, paging, alarm system, event recording, computer aided dispatch (CAD), and other control and display systems, as required.

SIN 246-54

Dispatcher

Operates site radio dispatch system that remotely controls base stations, repeaters, and /or control stations to provide centralized communications and coordinates system resources with supervision. Familiar with radio dispatch deskset controllers, desktop consoles, and control centers. Responsible for efficient operation of radio dispatch system which may integrate multiple communications functions, including radio system, telephone system, resource management, closed-circuit TV monitoring, paging, alarm system, event recording, computer aided dispatch (CAD), and other control and display systems, as required.



SIN 246-54

Alarm Monitor

Operates communication equipment to receive incoming calls for assistance and dispatches personnel and equipment to scene of emergency. Operates telephone console to receive incoming calls for assistance. Questions caller to determine nature of problem and type and number of personnel and equipment needed, following established guidelines. Scans status charts and computer screen to determine units available. Monitors alarm system signals that indicate location of fire, medical, and other personnel and equipment and to relay instructions or information to remove units. Types commands on computer keyboard to update files and maintain logs. Tests communications and alarm equipment and backup systems to ensure serviceability. May provide pre-arrival instructions to caller, utilizing knowledge of emergency medical techniques. May activate alarm system to notify fire stations.

SIN 246-54

Court Security Officer

Patrols courthouse to provide security. Escorts defendants to and from courtroom, and stands guard during court proceedings. Checks courtroom for security. Assignments include monitoring entrances to the courthouse and providing personal protection for the judges, jurors, witnesses, attorneys and other persons involved with the court, including the general public. Duties may require proficiency with firearms and/or other special weapons.

SIN 246-54

Guard II

Enforces regulations designed to prevent breaches of security. Exercises judgment and uses discretion in dealing with first responder issues, keeps situations under surveillance, and reports situations to the proper authorities. Duties require specialized training in methods and techniques of protecting security areas. Commonly, the guard is required to demonstrate continuing physical fitness and proficiency with firearms or other special weapons. Specific roles and responsibilities may be defined by the contract. Ensure all contractual requirements are met. Maintains security and control of client facilities/properties. Stands post. Performs duties as assigned. Maintains order and discipline at assigned post. Complies with established rules of conduct and contractual agreements.

SIN 246-54

Guard I

Carries out instructions primarily oriented toward ensuring that emergencies and security violations are readily discovered and reported to appropriate authority. Intervenes directly only in situations which require minimal action to safeguard property or persons. Duties require minimal training. Specific roles and responsibilities may be defined by the contract. Meets all contractual requirements. Maintains security and control of client facilities/properties. Stands post. Performs duties as assigned. Maintains orders and discipline at assigned post. Complies with established rules of conduct and contractual agreements. Other duties as assigned.



SIN 246-54

Security Clerk II

Provides administrative support to the Project Manager with limited supervision. Maintains working files on contracts and site specific requirements. Maintains database information on training, licensing and other requirements. Assists with the preparation of manuals, and training materials. Prepares various reports. Assists with start-up activities of new contracts. Prepares written correspondence, reports, and documents. Ensures that program files are properly maintained and accessible. Ensures that working files on contracts and contract requirements are kept up-to-date. Maintain a working knowledge of security guard contracts. Inform Project Manager of contract modifications, task orders, and other contract changes. Reviews protective force personnel timesheets and travel documents for accuracy and completeness. Maintains databases and files for training, licensing, and other requirements. Provides assistance to site supervisors and security officers in answering routine questions.

SIN 246-54

Security Clerk I

Security Clerk II

Provides administrative support to the project with supervision. Maintains working files on contracts and site specific requirements. Maintains database information on training, licensing, and other requirements. Assists with the preparation of manuals, and training materials. Prepares various reports. Prepares written correspondence, reports, and documents. Ensures that program files are properly maintained and accessible. Ensures that working files on contracts and contract requirements are kept up-to-date. Maintains a working knowledge of security guard contracts. Reviews protective force personnel timesheets and travel documents for accuracy and completeness. Maintains databases and files for training, licensing, and other requirements.



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